

## **Human Subjects Protection Administrator**

**Job Announcement Number:** WTEU150110491573307D

**Open Period:** Tuesday, January 5, 2016 to Monday, January 18, 2016

### **Job Description:**

Located on Joint Base Lewis-McChord, Madigan Army Medical Center is an academic teaching hospital located in the South Puget Sound region of Western Washington. As the Army's second largest military treatment facility, Madigan serves as a regional referral center for specialty care and is home to over thirty residency and fellowship training programs. Madigan is institutionally affiliated with both the Uniformed Services University of the Health Sciences and the University of Washington, and is the only military treatment facility to receive a top 25 Environmental Excellence Award in 2014.

As an academic medical center, Madigan maintains a robust clinical and translational research portfolio conducted under the auspices of an accredited Federal Wide Assurance, an approved Human Research Protection Program (HRPP), and two Institutional Review Boards. Working with an established Research Administrative Service, the Human Subjects Protections Administrator (HPA) serves as the Senior Staff Expert in the area of human subject(s) protection, reporting directly to departmental and institutional leadership on issues affecting research activities at Madigan.

The HPA assists in resolving conflicts in gaining approval for the ongoing research efforts at sites within the region, and assists in the administration of the HRPP. Additionally, the HPA communicates with research regulatory offices, provides input regarding local research policies, and mentors Institutional Review Board (IRB) members, investigators, research staff and other members of the research community through training, individual briefings and regional meetings.

### **Required knowledge and abilities:**

You will be evaluated on the basis of your level of competency (knowledge, skills, abilities) in the following areas:

- Knowledge of Human Protection Principles/Concepts
- Skill in ensuring regulatory compliance
- Ability to provide research program management
- Ability to train/brief regarding human subject(s) protections

### **Qualifications required:**

In order to qualify, you must meet the BASIC REQUIREMENT AND MINIMUM

QUALIFICATION REQUIREMENTS described below. Your resume must clearly describe your relevant experience; if qualifying based on education, your transcripts will be required as part of your application.

**Experience required:** Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community; student; social). You will receive credit for all qualifying experience, including volunteer experience.

**Basic Education Requirements:** This position requires a full 4-year course of study in an accredited College or University leading to a Bachelor's degree or higher in an academic field related to the health sciences or allied sciences appropriate to the work of the position.

#### **Experience Requirements:**

**To qualify for GS 12 grade level based on your experience,** your resume must describe at least one year of experience which prepared you to do the work in this job.

**Specialized experience is defined as:** analyzing regulations and policies governing Human Subjects Research and Research solutions to difficult problems in a human subject(s) protection program. This definition of specialized experience is typical of work performed at the next lower grade/level GS-11.

**To qualify for GS 13 grade level based on your experience,** your resume must describe at least one year of experience which prepared you to do the work in this job.

**Specialized experience is defined as:** implementing developed regulations and policies governing Human Subjects Research and researched solutions to difficult problems in a human subject(s) protection program. This definition of specialized experience is typical of work performed at the next lower grade/level GS-12.

#### **TO APPLY:**

To apply online, visit <https://www.usajobs.gov/GetJob/ViewDetails/424993500>.

Only candidates with requisite education and experience will be considered.